

SARANAC LAKE FREE LIBRARY
Board of Trustees Meeting
May 17, 2010

Present: Trustees: Joan Tyler, Adam Brayshaw, Carol Edmonds, Bettw Wadsworth, Diane Peterson, Shirley Morgan, Gloria Drucker, Donna Fulkerson; Library Director Betsy Whitefield. Excused: Anne Paulson, Secretary Marilyn Riotto.

Meeting called to order at 4:04 PM by President Gloria Drucker. Agenda approved on motion by Carol/Joan.

Minutes of the March 8, 2010 meeting were approved on motion by Adam/Diane.

Director's Report: Betsy's report is printed and on file. Mini Golf was the highlight of April and brought fabulous publicity. The clear profit was \$1,500. It was a lot of work, and the committee is undecided about doing it again. Next year may be the time to bring back the volunteer reception, normally every other year (May). The Discovery Channel filmed Disinfection Records in the Adirondack Room and the library façade for a program on haunted houses.
(Donna joined the meeting at 4:10).

Financial Report: Betsy reported that income and expenses are on track for the first 1/3 of the year. \$10,000 has been received in memberships since May 1. She recommended that everyone vote for the budget at the school election.

Art Committee: Will meet May 24.

Building & Grounds: Jan supposed to bring a new electrician. Hyde came and replaced the circulating pump.

Finance Committee: Carol, Betsy, and Beth will meet with Charlie Cowan

Membership Committee: 700+ letters were sent out; doing well.

Policies and Procedures: Met on May 6 and reviewed Sections 1 & 2. The committee will present proposed revisions to the board on June 22. Adam's revisions to the by-laws were reviewed; not finished. There will be 4 standing committees: Buildings & Grounds, Finance, Nominating, and Personnel. The revision of the by-laws and constitution needs to be completed by the time of the annual report for approval at the annual meeting.

Other business: We have an extension to Aug. 15 to file the 990 form on conflict of interest. Betsy will come up with the appropriate language.
Motion by Carol/Betty approved: Beginning June 1, 2010, no use of tobacco products of any kind will be allowed on library property.
Carol handed out copies of the audit report. Staff had been quick to address minor issues.

Next Meeting: Monday, September 13, 4:00 PM unless something comes up.

Meeting adjourned at 5:05 PM on motion by Adam/Donna.

Respectfully submitted,
Shirley Morgan, substituting for Marilyn Riotto, Secretary