

Saranac Lake Free Library
Building and Grounds Report
May, 2008

Cantwell Community Room Update:

- Budget
- Remaning open items
 - Columns
 - Kitchen
 - Paint (Columns and top of ramp wall)
 - Door
 - Concrete
 - Overhang?
 - Storage Closet
 - Bike Rack?
 - Landscape plan after bush removal
 - Research and purchase vacuum for Cantwell Room
 - Signage
- Chair Disposition
- Discuss book bank plans and options
- Additional Camera in Cantwell Room??

Maintenance done this month:

- Repaired stool in children's room
- Front Yard Work and sand sweeping (Siobhan/Gloria)
- Moved toilet paper holder in lower bathroom
- Installed new handrail on stairs
- Installed new soap dispensers
- Scrubbed hallway floor (Gloria, Joy, Jan and others)
- Installed plaque in Adk Room
- Working on Adk Room spring bolts for doors
- Installed shelf in upstairs back room
- Organized blueprints from construction project, stored in Micheles Room
- Turned off Boiler and all circulators for Summer
- Repaired problems with track lighting over new art wall

ToDo:

- Grafitti in back???
- Move bench in back?
- Sand removal in rear of driveway?
- Move ice melt downstairs and snow shovels
- Change light timers
- Remove panels from vents in Non-Fiction area for air circ in summer
- Turn on outside water
- Install Hose rack?

