

**Saranac Lake Free Library
Annual Report 2004**



Table of Contents:

Letter from the Director and President	1
Financial Summary	2
The 2003 Capital Expansion Project	3
Capital Contributors THANK YOU!	4-5

**Saranac Lake Free Library
Annual Report 2004**

Dear Library Members and Patrons:

We have had a very busy year at our local library. Over 72,000 patrons visited us and more than 72,000 items were circulated. We have three computer terminals available for internet use and they are busy all the time. In March we converted to a new circulation system. Our patrons now have access to their accounts on line which allows them to reserve and renew materials.

The Summer children's program was well attended and was entitled "Read White and Blue". The children all went home with great memories and an added love of reading.

The Adirondack Room is a valuable resource for local and distant researchers of our unique history. You should come in and check out their new additions; the collection continues to grow.

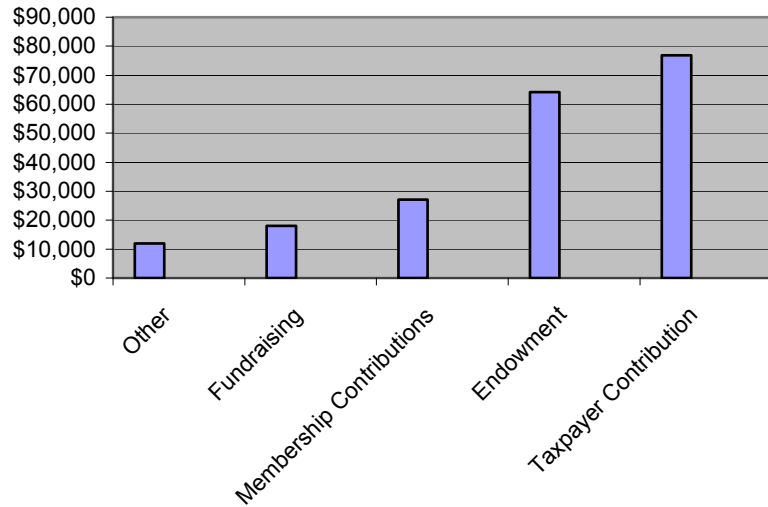
The hundreds of hours donated by volunteers make this library a special place. Volunteers work to keep up the building and grounds, reshelve books, repair book bindings, paint walls and trim, manage plants, dust, run the book sales, brown bag lunch program and a host of other community functions in the popular Cantwell Room. This function is critical to the success of our special library and we thank everyone for their gift of time and talent.

Working with the dedicated board members and staff we continue to improve our service to you in a timely and cost-effective manner. We appreciate your continued support and use of our library.

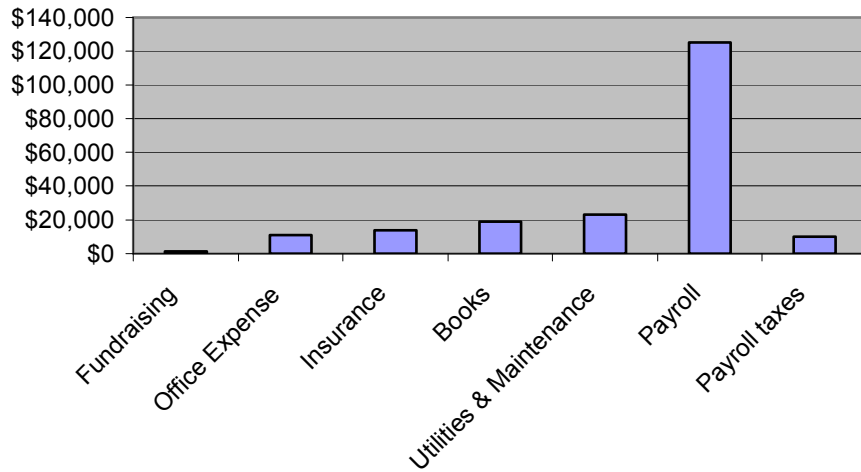
Betsy A. Whitefield, MLS
Director

Janet S. Kibben
Board President

2004 Income



2004 Expenses



The 2003 Capital Expansion Project

Our recent renovation and expansion project is coming to a close. The new children's room, reading area, elevator, office, restrooms, Adirondack Room improvements, and expanded circulation space has been a success.

The redisplay of the Dickert Collection is nearly complete. This collection will be open to our patrons during library hours all year. Its "reinterpretation" is a must for all to see.

In addition to the work performed under the major construction project, our team has been able to complete the following additional items throughout the past year to further enhance our space:

- New windows in the children's room
- A refurbished book bank
- New Landscaping
- Railing for entrance stairs
- Additional Children's room furniture
- New roof drain and dry well to eliminate water in basement
- New energy efficient lamps and ballasts in 60 light fixtures
- Additional lighting in the Children's Room

The final cost for the expansion project was \$797,500. The capital campaign brought donations in excess of \$525,000. The shortfall is being paid from our savings, but we will continue to strive to build it back up for the investment income that is much needed to operate this larger facility. The energy and maintenance costs associated with the new mechanical equipment as well as water for landscaping has increased our fixed expenses approximately \$5,000 per year.

The Board of Directors would like to thank the Architect: Butler Rowland Mays, general contractor: Continental Construction, Capital Campaign Committee, Staff, and the Patrons for their patience, perseverance, and tolerance during all aspects of this project. It was truly a successful team effort by all.

Saranac Lake Free Library
Annual Report 2004

Most especially, we would like to take this opportunity to thank the dedicated people who generously gave to this capital campaign to make this project a success. We are grateful for the support of the following donors:

Saranac Lake Free Library
Annual Report 2004

Saranac Lake Free Library Staff:

Betsy A. Whitefield, MLS Director
Patricia Wiley, Library Assistant
Michele Tucker, Curator Adirondack Room
Christina Fontana
Helen Sprague
Peggy Orman
Matthew Rooks
Bethany Waickman

Board of Trustees:

Janet S. Kibben, President
Burdette Parks, Vice President
Henry Schwalenstocker, Treasurer
Marilyn Riotto, Secretary
Susan Stiles, Trustee
Jean Baltzly, Trustee
Grace McDonnell, Trustee
Merle Smith, Trustee
Kirk Peterson, Trustee
Paul VanCott, Trustee
Maury Otis, Trustee

Committee Chairpersons:

Janet Decker, Adirondack Room
Col. Harold F. Bentz, Jr., Ret., Building and Grounds
Jeanne DeMattos, Membership